

CAYUGA ELEMENTARY SCHOOL

**CAMPUS IMPROVEMENT PLAN
2024**



CAYUGA WILDCATS

Introduction

The Cayuga Elementary School Site Base Decision Making Team meets to develop, review, and revise the Campus Improvement Plan for the purpose of improving the performance of Cayuga High School students. The committee includes representatives from the professional staff, parents, community, and business. Current serving on the Leadership Team are:

CHAIRPERSON:	Tracie Campbell, Elementary Principal
CAMPUS –BASED NON-TEACHING PROFESSIONAL:	Laura Poland (LSSP)
TEACHERS:	Autumn Brown Fran Kennedy Amanda Lane Hannah Link
PARENT REPRESENTATIVE:	Stephanie Wright

Duties of Committee Members:

Campus-level committee shall:

1. Be involved in establishing and reviewing the campus educational plans, goals, performance objectives, and major classroom instructional programs.
2. Assist the principal annually in developing, reviewing, and revising the campus improvement plan for the purpose of improving student performance.
3. Be involved in decisions in the areas of planning, budgeting, curriculum, staffing patterns, staff development, and school organization according to established administrative procedures.
4. Address all pertinent federal/state planning requirements.
5. Hold one public meeting, annually, after receipt of the annual campus rating from TEA to discuss District performance and objectives.
6. Participate in the development of and approve the portions of the campus plan addressing campus and staff needs.
7. Provide written comments, as appropriate, on requests for waivers submitted to TEA.

THE STATE OF TEXAS PUBLIC EDUCATION MISSION AND ACADEMIC GOALS

The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and the future in the social, economic, and education opportunities of our state and nation. That mission is grounded on the conviction that a general diffusion of knowledge is essential for the welfare of this state and for the preservation of the liberties and rights of citizens. It is further grounded on the conviction that a successful public education system is directly related to a strong, dedicated, and supportive family; and that parental involvement in the school is essential for the maximum educational achievement of a child.

THE STATE OF TEXAS PUBLIC EDUCATION GOALS

GOAL #1: The student in the public education system will demonstrate exemplary performance in the reading and writing of the English language.

GOAL #2: The students in the public education system will demonstrate exemplary performance in the understanding of mathematics.

GOAL #3: The students in the public education system will demonstrate exemplary performance in the understanding of science.

GOAL #4: The students in the public education system will demonstrate exemplary performance in the understanding of social studies.

THE STATE OF TEXAS PUBLIC EDUCATION OBJECTIVES

Objective #1: Parents will be full partners with educators in the education of their children.

Objective #2: Students will be encouraged and challenged to meet their full educational potential.

Objective #3: Through enhanced dropout prevention efforts, all students will remain in school until they obtain a high school diploma.

Objective #4: A well-balanced and appropriate curriculum will be provided to all students.

Objective #5: Qualified and highly effective personnel will be recruited, developed, and retained.

Objective #6: The state's students will demonstrate exemplary performance in the comparison to national and international standards.

Objective #7: School campuses will maintain a safe and disciplined environment conducive to student learning.

Objective #8: Educators will keep abreast of the development of creative and innovative techniques as appropriate to improve student learning.

Objective#9: Technology will be used to increase the effectiveness of student learning, instructional management, staff development, and administration.

CAMPUS GOAL

Cayuga Elementary School will meet or exceed the state standards in all areas measured by the Texas Academic Performance Report which determine the campus' accountability rating based on the student performance figures in the areas of attendance, dropout rate, and STAAR. We believe that everyone is accountable for student success, and there are no excuses for failure.

Mission Statement for Cayuga Elementary School

The mission of Cayuga Elementary School is to provide a safe, student-centered learning environment that challenges the students through the use of effective, thought provoking teaching practices which address the critical academic, social, and psychological needs of elementary students.

Cayuga Elementary School Campus Plan 2024

GOAL I: Provide an effective instructional program by offering our students an innovative curriculum that is aligned with the Texas Essential Knowledge and Skills. (TEKS)

ACTIVITIES	RESPONSIBILITIES	EVALUATION	TIME LINE
1. Conduct a comprehensive needs assessment addressing campus student performance on the achievement indicators and other appropriate measures of performance, that are disaggregated by all student groups served.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	On-Going assessment throughout the year using STAAR results and academic growth of individual students.	This performance objective requires on-going evaluation through 2024.
Track and identify all students that qualify as "at risk" as defined by TEA	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	I-station, M-CLASS testing at beginning, middle and end of school year.	This performance objective requires on-going evaluation through 2024.
Pre-referral process for students with academic difficulty to include assessing for ESL, Dyslexia, and "at risk" criteria. These assessment will continue throughout the school year for placement purposes.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	On-Going assessment throughout the year using STAAR results and academic growth of individual students	This performance objective requires on-going evaluation through 2024.
Engage Special education, 504, and dyslexic students in curriculum specific programs to ensure success in areas students qualify in as stated in their IEPs.	Special Education Staff	On-Going assessment throughout the year using STAAR results and academic growth of individual students	This performance objective requires on-going evaluation through 2024.
Assess students for GT yearly.	Principal/LSSP	On-Going assessment throughout the year using STAAR results and academic growth of individual students	Spring 2024

Evidence based testing: Kindergarten- ESGI, STAR, class 1st Grade: STAR, class 2nd Grade: OLSAT, STAR, mClass 3rd-5th Grade: STAR, STAAR Interim	All administration, Teachers and Para- Professionals will play a part in the implementation of these strategies.	Test Reports/Report Cards	This performance objective requires on-going evaluation through 2024.
Create an evidence based reading and math program where certified teachers and para-professionals will work with struggling students in classrooms with a student/ teacher ratio lower than the state minimum of 22:1.	All administration, Teachers and Para- Professionals will play a part in the implementation of these strategies.	Screening Reports	This performance objective requires on-going evaluation through 2024.
Provide I-station, a scientifically based program, for students that qualify for Title I/at risk services in grades K-5. Provide services in a setting with student teacher ratio lower than 22:1.	All administration, Teachers and Para- Professionals will play a part in the implementation of these strategies.	Spring Testing	This performance objective requires on-going evaluation through 2024.
Engage Special education, 504, and dyslexia students in curriculum specific programs to ensure success in areas students qualify in as stated in their IEPs.	All administration, Teachers and Para- Professionals will play a part in the implementation of these strategies.	Testing results/RTI meetings	This performance objective requires on-going evaluation through 2024.
Continue the use of Accelerated Reader/STAR program to continually monitor student progress and growth across all student groups.	All administration, Teachers and Para- Professionals will play a part in the implementation of these strategies.	Testing at the end of each 6 weeks to determine growth	This performance objective requires on-going evaluation through 2024.
Provide appropriate and effective ESL services for students of limited English proficiency	ESL Certified personnel	LPAC Meetings/Use of ESL Certified teachers	This performance objective requires on-going evaluation through 2024.
Training and staff development in order to meet the requirements of the STAAR test.	Becky Thompson Special Programs director	Service Center records/Edu Hero records	Summer 2024

Provide staff development for faculty and staff regarding federal and state requirements for service to be provided in the least restrictive environment	Anderson County COOP Personnel	On-Going assessment throughout the year using STAAR results and academic growth of individual students	Summer 2024
Teachers will focus on grade level TEKS in order to meet STAAR testing requirements in all sub groups while improving number of students achieving the Meets and Masters levels. The district will continue to provide instruction with class sizes lower than state average. (22:1)	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Lesson Plans	This performance objective requires on-going evaluation through 2024.
Continue to provide a mentor program to attract and maintain highly qualified teachers	Principal	Personnel Records	
Continue to ensure that all paraprofessional are Highly Qualified according to state and federal guidelines.	Principal	Teacher Certification records	Employee Records
Continue the use of TTESS as the observation tool used in our district.	Principal	DMAC	TTESS Records/DMAC

Objective 2: Cayuga Elementary School will initiate the development of a scope and sequence in the elementary curriculum for all student populations and sub-groups.

ACTIVITIES	RESPONSIBILITIES	EVALUATION	TIME LINE
Utilize TEKS to meet the needs of all student population groups in grades PK-5	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Lesson Plans	This performance objective requires on-going evaluation throughout 2024.
Teachers will document TEKS in lesson plans	Teachers	Lesson Plans	This performance objective requires on-going evaluation throughout 2024.

GT strategies will be incorporated into lesson plans. Teachers will be certified and given training yearly in order to meet the needs of our GT students.	Teachers	Lesson Plans	This performance objective requires on-going evaluation throughout 2024.
On-going assessment of at risk students in all subject areas in which they were not successful.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	ESGI/I-station testing will be done each 6 weeks to determine growth. Unit test will be given in Math.	This performance objective requires on-going evaluation throughout 2024.
Broaden scope and sequence by using vertical alignment for grades K-5.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Meetings logs/notes	This performance objective requires on-going evaluation throughout 2024.
Allow for grade levels to have concurrent conference in order to collaborate and plan accordingly.	Principal	Master Schedule	This performance objective requires on-going evaluation throughout 2024
Teachers will continue to monitor all students as well as students in specific sub groups to ensure success on the STAAR test.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	School Report Card/TAPR	This performance objective requires on-going evaluation throughout 2024.

Objective 3: Cayuga I.S.D. will implement an updated technology plan.

ACTIVITIES	RESPONSIBILITIES	EVALUATION	TIME LINE
Continue use Ascender as our gradebook campus/district wide.	<i>All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.</i>	All gradebooks/report cards are kept in this program.	This performance objective requires on-going evaluation throughout 2024.
Revise and update Internet User Agreement yearly.	Technology Director	Internet agreement paperwork	Fall 2024
Teachers will integrate technology into their curriculum. All students will work towards On-Line testing in for all interim and STAAR test.	<i>All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.</i>	Lesson Plans	This performance objective requires on-going evaluation throughout 2024.
Continue use of Parent Portal in the Ascender Gradebook program.			
Maintain the 1:1 ratio of chrome books/students.	Technology Director	Chrome book Cart Logs	This performance objective requires on-going evaluation throughout 2024.
Training for staff on new technology/equipment as well as internet safety.	Technology Director	Edu Hero records/In-Service Logs	Summer 2024

Objective 4: Cayuga Elementary School will design a coherent sequence of courses to meet student needs by narrowing the gap between regular and special population students.

ACTIVITIES	RESPONSIBILITIES	EVALUATION	TIME LINE
Utilize & document pre-referral intervention team and process prior to special education referral by completing RTI team packet.	All administration Teachers and Para-Professionals will play a part in the implementation of these strategies.	RTI Meeting documentation	This performance objective requires on-going evaluation throughout 2024.

Provide timely diagnostic services for students whereby students are identified and served accordingly	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	ARD/504 documentation	This performance objective requires on-going evaluation throughout 2024.
Students with disabilities will be included in State assessments using the STAAR test.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	STAAR Results	Spring 2024
Conferences between Special Education teachers and regular education teachers will be held at least one time per 6- weeks	Teachers	Progress Reports	This performance objective requires on-going evaluation throughout 2024.
PPCD students be grouped with Pre-Kindergarten students to enhance social skills.	Special Education COOP Personnel/School Staff	Master Schedule	This performance objective requires on-going evaluation throughout 2024.
Implement inclusion and inclusion support for students in order to allow students to stay in the mainstream classrooms where appropriate. Increase inclusion by 20%.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Master Schedule	Fall 2024

Objective 5: Cayuga Elementary School will improve communication system-wide, and gain input from staff on appropriate staff development and school needs.

ACTIVITIES	RESPONSIBILITIES	EVALUATION	TIME LINE
Conduct a systematic and thorough needs assessment for all areas of the school including professional development.	Administration		Summer 2024
Faculty meetings	Principal	Meeting Agenda	This performance objective requires on-going evaluation throughout 2024.
Communicate all planned activities using Google Calendar.	Principal	Google Calendar	This performance objective requires on-going evaluation throughout 2024.
Committees will meet as needed: Attendance, CAT, Technology, DWIC, School Health Advisory	This performance objective requires on-going evaluation throughout 2024.	Meeting Logs	This performance objective requires on-going evaluation throughout 2024.

Objective 6: Cayuga Elementary School will strive to maintain an attendance rate of 97% or above.

ACTIVITIES	RESPONSIBILITIES	EVALUATION	TIME LINE
Provide 6 weeks and yearly awards for perfect attendance	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Attendance Records	This performance objective requires on-going evaluation throughout 2024.
Contact student's parents after four (4) absences	Office Secretary/Principal	Attendance Records	This performance objective requires on-going evaluation throughout 2024.
Visit homes of students who continue to have excessive absences	Principal/LSSP	Attendance Records	This performance objective requires on-going evaluation throughout 2024.
Written communication to parents on 5th absence and any absences that follow.	Office Secretary/Principal	Attendance Records	This performance objective requires on-going evaluation throughout 2024.

Objective 7: Cayuga Elementary will promote a safe school environment for students and staff.

ACTIVITIES	RESPONSIBILITIES	EVALUATION	TIME LINE
Make building improvements and renovations to address student safety and other educational needs. New doors to be installed with a buzz through system	Maintenance Department	Administration meetings/School safety committee	This performance objective requires on-going evaluation throughout 2024.
Install a speaker system that would allow for staff and students on the playground or other outside areas to be notified in case of an emergency.	Technology Department		Summer 2024
Provide ISS, behavior intervention, and counseling on behavior management	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Ascender Logs	This performance objective requires on-going evaluation throughout 2024.
Participate in Red Ribbon Week to promote drug awareness	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.		October 2024
Complete emergency forms on all students and staff to include school handbooks and Code of Conduct.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Student Records	August 2024
Reduce class disruptions and discipline reports through monitoring and implementation of CISD discipline plan	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Walk through by campus Principal	This performance objective requires on-going evaluation throughout 2024.

Lock all classroom doors, hallway doors and require visitor passes.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Walk through by campus Principal/Campus Police	This performance objective requires on-going evaluation throughout 2024.
Inspect all grounds, equipment, and walkways to ensure a safe environment	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Walk through by campus Principal	This performance objective requires on-going evaluation throughout 2024.
Receive services from ACCESS Anderson County through the VOICE Program. Teach conflict resolution, bully prevention, and child sexual abuse prevention.	School LSSP	Voice Schedule	This performance objective requires on-going evaluation throughout 2024.
Use of Crisis go app	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.		This performance objective requires on-going evaluation throughout 2024.
Continue the use of the Zero Eyes Program	Technology Department		This performance objective requires on-going evaluation throughout 2024.
Do weekly sweeps to check all doors and gates. Logs are kept as a part of the Intruder Detection Audit done by Region VII.	Campus Principal/Campus Police Officer	Walk through by campus Principal/Campus Police	This performance objective requires on-going evaluation throughout 2024.
Continue the use of the safety program "I Love You Guys" across all campuses. This is used for all emergency drills.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Schedule Drills	This performance objective requires on-going evaluation throughout 2024.

Objective 8: Cayuga Elementary will promote parent and community involvement in regular, two way, and meaningful communication involving student academic learning and school activities.

ACTIVITIES	RESPONSIBILITIES	EVALUATION	TIME LINE
Develop and complete partnership with parents through the Home/school compact. Discuss with parents during Open House	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Completed compacts	August 2024
Send 3 week and 6 week progress reports on students. Offer parental access to an on-line grade book for monitoring student performance.	Teachers/Office Personnel	Ascender/Reports	This performance objective requires on-going evaluation throughout 2024.
Invite and notify parents of all special events and activities via newsletters, Blackboard Connect, other social media.	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.		This performance objective requires on-going evaluation throughout 2024.
Host Meet the Teacher at the beginning of the school year	All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.	Meeting Logs	August 2024
Provide information to parents via handbook that explains parental rights and responsibilities. Publish on Cayuga ISD Website yearly.	School Principal	Completed handbook forms	August 2024
Hold a Title I Annual meeting where parents are allowed to have input in school programs and	School LSSP	Meeting Log	Summer 2024

professional development.			
Continue the use of the Blackboard Connect system to keep parents informed of events.	School Principal	Blackboard system log	This performance objective requires on-going evaluation throughout 2024.
Effective use of the district's website and social media (Facebook and Instagram) to inform parents and community members of student activities and school events.	<i>All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.</i>		This performance objective requires on-going evaluation throughout 2024.
Teachers will communicate daily/weekly through the use of a student folder. Each class will also use REMIND to communicate daily.	Teachers	Student Folders	This performance objective requires on-going evaluation throughout 2024.

Performance Objective #9: Cayuga Elementary School will provide a Pre-Kindergarten program to serve the needs of eligible students.

ACTIVITIES	RESPONSIBILITIES	EVALUATION	TIME LINE
Provide a Pre-Kindergarten program so that students will be exposed to school at a younger age.	School Principal	Peims Data	Summer 23
Coordinate schedules and planning time for PK and Kindergarten teachers to work together to align curriculum and goals.	School Principal	Master Schedule	Summer 23
Instruction is aligned to meet and exceed all Pre-K goals in order to prepare them for Kindergarten.	<i>All administration, Teachers and Para-Professionals will play a part in the implementation of these strategies.</i>	Lesson Plans	This performance objective requires on-going evaluation throughout 2024.
Integrate PPCD with our Pre-Kindergarten students in order to meet the needs of special populations.	School Principal	Master Schedule	This performance objective requires on-going evaluation throughout 2024.

Special Program & Designated Funding Allotments (As of Fall Semester, 2023)

<p>Special Education Maintain appropriate staffing, supplies, and services for the district’s Special Education programs, including its Life Skills classes.</p>	\$891,709
<p>State Compensatory Education Maintain the district’s own Disciplinary Alternative Education Placement class with degreed and certified teacher. Offer credit recovery programs, tutorials, remediation, smaller class sizes and accelerated instruction for students identified As educationally disadvantages and at risk of dropping out of school based on the state’s criteria.</p>	\$433,587
<p>Early Education Allotment For personnel and supply costs related to our students' reading and math proficiency, Pre-K through Third Grade, Including expenses of providing full day prekindergarten.</p>	\$54,824
<p>Dyslexia Allotment For costs tied to the provision of personnel and services to benefit students with dyslexia or a related disorder, such as relevant staff training, dyslexia intervention curriculum and materials, compensation of reading specialists</p>	\$27,104
<p>Gifted / Talented Provision of enrichment programs and activities for gifted and talented students</p>	\$11,920
<p>School Safety Allotment Safety and security efforts, such as relevant training costs, infrastructure improvements, security equipment and supplies, security officer compensation</p>	\$50,633
<p>School Safety Standards Formula Grant For the district's expenses related to compliance with the TEA Commissioner's rules concerning school facilities, including costs to improve the school's ability to monitor and control facility access (upgrades to doors, windows, Locks, cameras, alert/alarm systems, etc.)</p>	\$200,000
<p>ESL / Bilingual Continue to employ a degreed and certified teacher who is fluent in Spanish to provide individual and/or small group instruction to ESL students</p>	\$3,696

Title I, Part A	\$158,915
Title II, Part A	\$19,513
Use Title funds to maintain student: teacher ratios in elementary classes (Grades K-5) that are significantly lower than the state prescribed ratio of 22:1	
Title IV, Part A	\$12,216
Projects aimed at providing a "well rounded" education for the district's students, including fine arts, CTE instruction And access to instructional technology.	
Rural Schools	\$39,473
Building and campus improvements aimed at increasing school safety and security, Projects that support student access to instructional technology, Activities aligned with the school's Title I, Title II and Title IV programs	