

CAYUGA ISD – Baseball, Softball, and In-Field Event Improvements

Pre-Proposal Meeting Agenda – Wednesday, September 25, 2024 @ 11:00 AM

I. Introductions

- a. CAYUGA ISD
- b. CEI and (TAG) THOMPSON ARCHITECTURAL GROUP
- c. Gallagher Construction

II. Bid Date: Tuesday, October 8, 2024 @ 2:00 PM

Submit Bids Directly to CAYUGA ISD: Via Email: BIDS@CAYUGAISD.COM

CAYUGA INDEPENDENT SCHOOL DISTRICT

17750 N US Highway 287
Tennessee Colony, Texas 75861

Receipt and opening of Competitive Sealed Proposals: Proposers shall submit proposals to the email address listed above, using the Construction Proposal Form provided in specification section 00 41 00 of the Volume 1 Project Manual, fill in all blanks related to the scope of work proposed, and include all scope of work accordance with the individual Competitive Sealed Proposal Packages. Note that emails received after the above referenced date and time will not be considered. Proposals that are not submitted on the correct form will be considered informal, and may be determined to be non-compliant with the proposal requirements. Alternately, Proposals may be mailed and/or delivered to the above referenced address, and must be received (not postmarked) by the stated bid date and time. Proposals received later than specified will be returned unopened.

III. Contract Documents

- a. Gallagher Contract Conditions and Scope of Work Project Manual – Volume 1 – General Requirements, Scope Packages & Proposal Form
- b. CEI and (TAG) THOMPSON ARCHITECTURAL GROUP Project Manual
- c. CEI and (TAG) THOMPSON ARCHITECTURAL GROUP Plans



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IV. Contractual/Proposal Information – Gallagher Volume 1 “Contract Conditions & CSP Scope of Work”

- a. Competitive Sealed Proposals
 - i. Proposal Form
- b. Performance and Payment Bonds (if at or above \$25k)
- c. General Requirements: Insurance, Clean-up, Safety, Manpower, Workhours, Workweek
- d. CSP Scope of Work Packages - Review for scope requirements specific to each trade. **Allowances** are included in proposal price in some bid packages. These will be used at the sole discretion of the Owner, and will be deducted and returned to the Owner upon completion if not used.
- e. Alternates:
Alternate 1 – SHADE CSANOPIES FOR GRANDSTANDS
Alternate 2 – SYNTHETIC TURF WORK; SOFTBALL INFIELD, BASEBALLMOUND AND BATTER BOX
Alternate 3 – NEW LED LIGHTING AT THE FOOTBALL STADIUM
Alternate 4 – EXPEDITE DELIVERY OF SPECIFIED MAIN SWITCHGEAR
- f. Schedule –
 - i. **Award:** Monday, October 28, 2014
 - ii. **Official Start:** November 1, 2024
 - iii. **Completion** March 15, 2025

V. Addendum Information

- a. Addendum 1 – September 20, 2024
- b. RFI/Questions – Deadline by end of day Wednesday, October 2, 2024.
- c. No oral interpretation of the meaning of the contract documents will be binding. All requests for interpretation and questions should be directed to Nathan Umanos and/or Phillip Adlof at Gallagher Construction Company by email to Nathan.Umanos@Gallaghertx.com or Phillip.Adlof@Gallaghertx.com



- d. All answers will be included in written addenda format and posted to the Gallagher Construction website at www.gallagherTX.com. Bidders should check for addenda the day before submitting a proposal on these projects.

VI. Attendance Record:

Please provide your name, company, email address and phone number on the Pre-Proposal Meeting Sign-In Sheet provided.

VII. Questions/Discussion



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